

# Claims Clues

A Publication of the AHCCCS Claims Department December 2004

## Selecting Electronic Payments Is Easy, Convenient

AHCCCS has made it easy for providers to begin receiving electronic fee-for-service reimbursement. The electronic payment option processes payments using the Automated Clearing House (ACH) rather than issuing checks to providers.

The ACH payment method enables providers to receive reimbursement more quickly.

The Arizona Clearing House Association (ACHA) processes electronic payments directly to the provider's bank account through Bank of America, which functions as the state servicing bank.

BofA will make the electronic payment available to a provider's account one business day after the date AHCCCS transmits the ACH payment file to BofA.

The ACH process offers several benefits to providers, including:

- > Immediate availability of funds
- > Fully traceable payments
- > Elimination of mail and deposit delays
- **Elimination of lost, stolen, or misplaced checks**

To begin receiving ACH payments, a provider must complete sections 2 and 3 of the ACH Vendor Authorization form. The form is available on the AHCCCS Web site at

WWW.ahcccs.state.az.us. Click on Links for Plans and Providers.

On the Quick Links for Health Plans & Providers page, click on Forms, then scroll down to the ACH Vendor Authorization Form.

The provider's financial institution must complete section 4 of the form. Submit the form to:

AHCCCS Finance Department Mail Drop 5400 P.O. Box 25399 Phoenix, AZ 85002

AHCCCS Finance staff will complete Section 1 of the form to initiate the electronic payment process.

AHCCCS will process its normal weekly fee-for-service payment cycle and transmit the ACH payment data of BofA, which will transmit the information to ACHA.

On the settlement date of the electronic payment, the provider's financial institution will credit the provider's individual account.

Providers who have questions should call (602)-417-4052 or (602)-417-4543.



# **Conversion of AHCCCS IDs Occurring Throughout December 2004**

#### AHCCCS ID CONVERSION

State law ARS 44-1373 mandates that no AHCCCS IDs reflect a Recipient's Social Security Number as of January 1, 2005. As a result, four conversion jobs will take place during the month of December 2004, which will create new AHCCCS IDs for all records on PMMIS with numeric AHCCCS IDs (SSN or pseudo SSNs). The new record will have an AHCCCS ID that begins with an "A" and it will be linked to the old

record. This conversion will immediately increase the number of linked AHCCCS IDs in PMMIS by 187,000 for active members.

After the conversion is completed, if an attempt is made through the IVR, Web or Medifax to bring up a record using a numeric AHCCCS ID, both the old secondary ID and the new primary ID will be displayed along with the verification information being requested.

When reading enrollment on the PRIMARY ID, some segments will show the word "SECOND" in the HEALTH PLAN ID field. This indicates that the enrollment for that time period can be found by reading enrollment on the secondary record.

### Vaccines for Children Program

New vaccine administration codes for 2005: 90465, 90466, 90467 & 90468 Providers are reminded when using these codes to continue using the SL modifier for administration reimbursement for the Vaccines for Children Program.

# **Happy Holidays from everyone at AHCCCS**

